



# Southwest Covenant Schools

2300 S. Yukon Parkway ~ Yukon, OK 73099  
(405) 354-9222 Elementary ~ (405) 354-0772 Secondary

## INITIAL TEACHER APPLICATION

Position desired: \_\_\_\_\_ Full time \_\_\_\_\_ Part time \_\_\_\_\_

Application date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date available: \_\_\_\_/\_\_\_\_/\_\_\_\_

Your interest in Southwest Covenant Schools is appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to our office. We will also contact your references. If there is continued interest in your candidacy, we will arrange for a personal interview.

We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the conduct of their lives, exemplify Christ.

We look forward to receiving your initial application. Thank you for your interest in the ministry of Southwest Covenant Schools. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

### A. APPLICANT'S NAME AND ADDRESS

Full name: Miss( ) Mrs.( ) Mr.( ) \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone: Days \_\_\_\_\_ Evenings \_\_\_\_\_

Email address: \_\_\_\_\_

### B. PERSONAL INFORMATION

Marital Status Single\_\_\_ Engaged\_\_\_ Married\_\_\_ Separated\_\_\_ Divorced\_\_\_ Re-married \_\_\_\_\_  
Widow(er)\_\_\_\_\_

Spouse's name \_\_\_\_\_ Occupation \_\_\_\_\_

Years married \_\_\_\_\_ Number of children \_\_\_\_\_ Ages \_\_\_\_\_

Have you ever been arrested or convicted for any criminal act? \_\_\_\_\_ If so, explain. \_\_\_\_\_  
\_\_\_\_\_

**C. POSITION DESIRED**

Grade or subject in order of preference    1<sup>st</sup>    2<sup>nd</sup>    3<sup>rd</sup>    4<sup>th</sup>

**Preference**    ( ) Pre-Kindergarten  
( ) Kindergarten  
( ) Elementary \_\_\_\_\_  
( ) Junior high \_\_\_\_\_  
( ) High school \_\_\_\_\_

**Future Plans**    What would you like to be doing five years from now? \_\_\_\_\_  
\_\_\_\_\_

**Special Abilities**    Please list activities or sports that you would be capable of and willing to direct, sponsor, advise, or coach. (Indicate grade or ability levels.) \_\_\_\_\_  
\_\_\_\_\_

**D. CHRISTIAN BACKGROUND**

**\*On a separate paper briefly give your Christian testimony.**

**Bible**    Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Signature: \_\_\_\_\_

**Statement of Faith**    Please carefully read our Statement of Faith and indicate below your degree of support.  
\_\_\_\_\_ I fully support the Statement of Faith as written without mental reservations.  
Signature: \_\_\_\_\_  
\_\_\_\_\_ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreement or items for which I have not yet formed an opinion or conviction.  
Signature: \_\_\_\_\_

**Church**    Denominational preference? \_\_\_\_\_  
What is your local church affiliation? \_\_\_\_\_  
Are you presently a member in good standing? \_\_\_\_\_ Years? \_\_\_\_\_

**Service**    In what church activities are you involved and with what degree of regularity? \_\_\_\_\_  
\_\_\_\_\_  
What other Christian service have you done since becoming a Christian? \_\_\_\_\_

Are you capable of teaching a Bible class? \_\_\_\_\_ If yes, what would be your subject preferences?

\_\_\_\_\_

Please show some church ministry activities you have been involved in during the last three years. \_\_\_\_\_

\_\_\_\_\_

**Devotional  
Life**

Describe your routine of personal Bible study and prayer. \_\_\_\_\_

\_\_\_\_\_

What books have you read recently that have helped you spiritually? \_\_\_\_\_

\_\_\_\_\_

**E. PROFESSIONAL QUALIFICATIONS**

**\*Please attach photocopies of all your college transcripts.**

**Formal  
Training**

What degree or degrees do you hold?

Degree

Date Received

Issuing Institution

\_\_\_\_\_

\_\_\_\_\_

Your Major(s) \_\_\_\_\_

Your Minor(s) \_\_\_\_\_

**Teaching  
Experience**

Cumulative undergraduate grade point average \_\_\_\_\_ Graduate work \_\_\_\_\_  
Sequentially list your teaching experience with most recent first.

Place

Grades or Subjects

Dates

\_\_\_\_\_

\_\_\_\_\_

Number of years of teaching experience: Public \_\_\_\_\_ Christian \_\_\_\_\_

To what degree are you familiar with various Christian or secular curriculums (i.e., ACE, ABeka, Bob Jones, Saxon Math, Open Court Reading, etc.)? \_\_\_\_\_

\_\_\_\_\_

Preferences? \_\_\_\_\_

\_\_\_\_\_

Reason for leaving your most recent position? \_\_\_\_\_

Are you under contract for the ensuing year? Yes \_\_\_\_\_ No \_\_\_\_\_

**Other Experience**

List other work or military experiences that may have significance for the type of position for which you are applying.

Place	Type of Work/Experience	Dates

List any other educational advantages that you have had including opportunities for travel.

\_\_\_\_\_

List any books or articles that you have read recently that have helped you grow professionally. \_\_\_\_\_

\_\_\_\_\_

**Teaching Credentials**

Do you have an ACSI Teaching Certificate? \_\_\_\_\_

What level? \_\_\_\_\_ Date of expiration \_\_\_\_\_

Do you have a state teaching certificate? \_\_\_\_\_ State? \_\_\_\_\_

What kind? \_\_\_\_\_ Date of expiration \_\_\_\_\_

Endorsement(s)      List semester hours in endorsement area(s)

\_\_\_\_\_

If you do not hold a certificate, what requirements do you lack? \_\_\_\_\_

**\* Please attach photocopies of any certificates held.**

**Christian School Preparation**

Have you had any courses in the Christian philosophy of education? \_\_\_\_\_

If not, would you be willing to take such a course by correspondence or otherwise? \_\_\_\_\_

**\* Attach a typed copy of your personal Christian philosophy of education.**

Have you had other courses giving specific training for Christian schools? \_\_\_\_\_

Give details. \_\_\_\_\_

\_\_\_\_\_

List any conferences in which you have participated or seminars which you have led. \_\_\_\_\_

\_\_\_\_\_

Describe how teacher evaluations have been helpful to you. \_\_\_\_\_

\_\_\_\_\_

## **F. PERSONAL REFERENCES**

You will need to sign the **Reference Release Form** that is attached and return it with this application. Do not list family members or relatives for reference.

Give three references who are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

Name	Email Address	Phone	Position
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**Personal**

\_\_\_\_\_

\_\_\_\_\_

Give three references who are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first.

Name	Email Address	Phone	Position
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**School**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **G. PERSONAL PHILOSOPHY**

**\* On separate paper please label and succinctly answer in one or two paragraphs each of the questions below.**

- A. Why do you wish to teach in a Christian school?
- B. What do you consider to be the proper classroom atmosphere for learning?
- C. Please summarize any additional information that you would like to present regarding your candidacy for this position.

**H. PERSONAL INTERESTS**

List memberships, offices, and honors obtained in:

High school \_\_\_\_\_

College \_\_\_\_\_

Currently \_\_\_\_\_

List your hobbies and personal interests: \_\_\_\_\_

\_\_\_\_\_

What periodicals do you read regularly? \_\_\_\_\_

\_\_\_\_\_

**APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that Southwest Covenant Schools does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that

any offer of employment is conditioned on the proof of legal authority to work in the U.S.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that the discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Southwest Covenant Schools to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Southwest Covenant Schools such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given to Southwest Covenant Schools.

I understand that to be employed by Southwest Covenant Schools, Inc., I realize I will be subject to a consumer screening or an investigative consumer screening.

I further certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**AUTHORIZATION TO RELEASE REFERENCE INFORMATION**

I have made application for a position with Southwest Covenant Schools. I authorize Southwest Covenant Schools to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews.

I authorize the release and giving of any information requested by Southwest Covenant Schools such as employment records, performance reviews, and personal references whether such information is favorable or unfavorable to me.

I release any person, organization, or company from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I further waive the right to ever personally view any references given to Southwest Covenant Schools.

I further certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
Applicant's Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

**OUR PURPOSE**

Southwest Covenant Schools' purpose is to provide a discipleship training ministry for equipping students for a lifetime of service to the Lord. Our Christ-centered instruction models the love and acceptance of Christ and promotes an

uncompromising Christian world view. Our standard of academic excellence will uniquely prepare our students to impact their community, country, and world to the glory of Almighty God.

## **OUR STATEMENT OF FAITH**

### **GOD:**

We believe in one God, eternally existing in three persons, called the Trinity - Father, Son, and the Holy Spirit - and these three are of one essence and equal in attributes and perfections and therefore are to be honored and worshipped as true God. Matt. 3:16, 17; 28:19, 20; 2 Cor. 13:14.

### **BIBLE:**

We believe that the Scriptures of the Old and New Testament are the infallible, inerrant Word of God, a divine revelation, the original autographs of which were verbally inspired by the Holy Spirit, and are the all-sufficient rule of faith and practice, to which nothing can be added nor taken away. 2 Tim. 3:16, 17; 2 Peter 1:21.

### **JESUS CHRIST:**

We believe that the historic person of JESUS CHRIST was GOD INCARNATE incorporating the mystery of being both fully God and fully man. He was, and is, the creator and sustainer of the universe, the bodily expression of God's indescribable love, the fulfillment of all divine prophesy, and the divine and only provision for man's salvation.

We believe in His divinity, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His shed blood and suffering on the cross, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal future return to this earth in power and glory.

### **HOLY SPIRIT:**

We believe that the Holy Spirit is a person, is co-equal with God in all His attributes, and is sent by the Lord Jesus Christ from the Father, to convict the world of sin, to regenerate, indwell, guide, and teach the believer, and to empower him to live in victory over sin. John 15:26; 16:7, 8, 13.

We believe that with the power of the Holy Spirit we can now, both individually and corporately, do the designated work of Christ to the honor and glory of God so that His character in action will be experienced by ourselves and be discernible to the world.

We believe that through the Holy Spirit there is a communion or a spiritual unity of all believers in Christ, thus constituting both the visible and invisible kingdom of God on earth.

### **MAN:**

We believe that man was created in the image of God, but in the sin of the first Adam the whole human race fell and, apart from Christ, is spiritually dead and lost. Gen. 1:26; Rom. 5:12; Rom. 3:23.

### **SALVATION:**

We believe that salvation is a free gift of God's grace based on the substitutionary death of Christ on the cross. Spiritual life may be received, not by human merit or works, but through faith in Christ as our personal Savior. All who have

received salvation through faith in Christ are kept secure in their salvation by God's keeping power. John 1:12, 13; 5:24; 10:27-29; Eph. 1:7; 2:8; I Pet. 2:24; I John 5:13.

### **CHURCH:**

We believe that the Church consists of all those who truly believe in Jesus Christ, that it is the body and bride of Christ, and its mission is to witness for Christ among all nations. In water baptism we are making a public declaration of our trust in Christ alone for salvation. In the observance of communion we are remembering Christ's death and looking forward to His return. Acts 15:14; Acts 1:8; Matt. 28:19, 20; I Cor. 11:23-26.

### **RESURRECTION:**

We believe there will be a bodily resurrection of the just and of the unjust; the just resurrection unto life, the unjust a resurrection unto judgment.

### **SECOND COMING:**

We believe the second coming of the Lord Jesus Christ is imminent, visible and personal. This is the believer's blessed hope and is a vital truth which is an incentive to holy living and faithful service.