



SOUTHWEST COVENANT SCHOOLS

2300 S. Yukon Parkway
Yukon, Oklahoma 73099
(405) 354-9222 elementary
(405) 354-0772 secondary

APPLICATION FORM - STAFF

Your interest in the Southwest Covenant Schools is appreciated. We invite you to fill out the following application and return it to our school office as soon as possible. If an opening occurs for which it appears you are qualified, a personal interview will be arranged.

Leadership is essential for Southwest Covenant Schools. We are grateful for staff who are professionally qualified, who love and know children, and who by the conduct of their lives exemplify Christ.

We look forward to receiving your application.

Position Sought: _____

I. Personal Information

Applicant's Name _____ Date _____

Address _____
Street

City State Zip

Phone _____ Social Security No: _____

Marital Status (check)

Married _____ Single _____ Divorced _____
Separated _____ Widow _____ Widower _____

If married, give husband or wife's name: _____

Number of children _____

Email address: _____

Have you ever been arrested or convicted for any criminal act? If so, explain

II. Professional Qualifications

Training

What degree or degrees do you hold?

Degree	Date	Institution from which received

List all your work experiences.

Place	Year(s)	Years of Experience

What was your last position? _____

Give the name and address of the person under whom you last served. _____

List any other educational advantage you have had including opportunities for travel. _____

III. Special Qualifications

Describe your experience (proficient, working knowledge or n/a) of the following programs:

- Word _____
- Excel _____
- PowerPoint _____
- Publisher _____

Other computer experience: _____

Share any other training or experience that is applicable to the position you are applying for. _____

IV. Christian Background

How long have you known Christ as your Lord and Savior? _____

What is your denominational preference? _____

What is your local church affiliation? _____

Pastor's name _____

Pastor's address _____

Are you active in your church? _____ In what capacity? _____

Do you believe the Bible to be the inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth? Yes _____ No _____ Signature _____

Give your own definition of a Christian. _____

Give a brief account of your Christian experience. _____

What is your motive in seeking a position in a Christian school? _____

What do you believe is the unique function of the Christian school? _____

V. References

List below references who can testify as to your character and teaching ability. (Include a pastor, principal or superintendent if possible.)

Name and Address	Title	Telephone No.

VI. Statement of Faith

GOD:

We believe in one God, eternally existing in three persons, called the Trinity, Father, Son, and the Holy Spirit - and these three are of one essence and equal in attributes and perfections. Therefore to be honored and worshipped as true God. Matt. 3:16, 17; 28:19, 20; II Cor. 13:14.

BIBLE:

We believe that the Scriptures of the Old and New Testament are the infallible, inerrant Word of God, a divine revelation, the original autographs of which were verbally inspired by the Holy Spirit, and are the all-sufficient rule of faith and practice, to which nothing can be added nor taken away. II Tim.3:16, 17; II Peter 1:21.

JESUS CHRIST:

We believe that the historic person of JESUS CHRIST was GOD INCARNATE incorporating the mystery of being fully God and fully man. He was, and is, the creator and sustainer of the universe, the bodily expression of God's indescribable love, the fulfillment of all divine prophecy, and the divine and only provision for man's salvation.

We believe in His divinity, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His shed blood and suffering on the cross, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal future return to this earth in power and glory.

HOLY SPIRIT:

We believe that the Holy Spirit is a person, is coequal with God in all His attributes, and is sent by the Lord Jesus Christ from the Father, to convict the world of sin, to regenerate, indwell, guide, and teach the believer, and to empower him to live in victory over sin. John 15:26; 16:7, 8, 13.

We believe that with the power of the Holy Spirit we can now, both individually and corporately, do the designated works of Christ to the honor and glory of God so that His character in action will be experienced by ourselves and be discernible to the world.

We believe that through the Holy Spirit there is a communion or a spiritual unity of all believers in Christ, thus constituting both the visible and invisible kingdom of God on earth.

MAN:

We believe that man was created in the image of God, but in the sin of the first Adam the whole human race fell and, apart from Christ, is spiritually dead and lost. Gen. 1:26; Romans 5:12;

Romans 3:23.

SALVATION:

We believe that salvation is a free gift of God's grace based on the substitutionary death of Christ on the Cross. Spiritual life may be received, not by human merit or works, but through faith in Christ as personal Savior. All who have received salvation through faith in Christ are kept secure in their salvation by God's keeping power. John 1:12, 13; 5:24; 10:27-29; Eph. 1:7; 2:8; I Peter 2:24; I John 5:13.

CHURCH:

We believe that the church consists of all those who, truly believe on Jesus Christ, that it is the body and bride of Christ, and it's mission is to witness for Christ among all nations. In water baptism we are making a public declaration of our trust in Christ alone for salvation. In the observance of communion we are remembering Christ's death and looking forward to His return. Acts 15:14; Acts 1:8; Matt. 28:19, 20; I Cor. 11:23-26.

RESURRECTION:

We believe there will be a bodily resurrection of the just and of the unjust; the just resurrection unto life, the unjust a resurrection unto judgment.

SECOND COMING:

We believe the second coming of the Lord Jesus Christ is imminent, visible and personal. This is the believer's blessed hope and is vital truth which is an incentive to holy living and faithful service.

Statement of Faith

Please carefully read our Statement of Faith and indicate below your degree of support.

_____ I fully support the Statement of Faith as written without mental reservations.

Signature: _____ Date _____

_____ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreement or items for which I have not yet formed an opinion or conviction.

Signature: _____ Date _____

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Southwest Covenant Schools does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the U.S.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Southwest Covenant Schools to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Southwest Covenant Schools such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage, which may result from furnishing the information requested. I further waive the right to ever personally view any references given to Southwest Covenant Schools.

I understand that to be employed by Southwest Covenant Schools, Inc., I realize I will be subject to a consumer screening or an investigative consumer screening. See attached form.

I further certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position with Southwest Covenant Schools. I authorize Southwest Covenant Schools to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews.

I authorize the release and giving of any information requested by Southwest Covenant Schools such as employment records, performance reviews, and personal references whether such information is favorable or unfavorable to me.

I release any person, organization, or company from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I further waive the right to ever personally view any references given to Southwest Covenant Schools.

I further certify that I have carefully read and do understand the above statements.

Applicant's Name (Print)

Applicant's Signature

Applicant's Social Security Number

Date