



Southwest Covenant Schools

2300 S. Yukon Parkway • Yukon, OK 73099 • 405-354-9222

www.southwestcovenant.com

FACULTY APPLICATION

Southwest Covenant Schools' purpose is to provide a discipleship training ministry for equipping students for a lifetime of service to the Lord. Our Christ-centered instruction models the love and acceptance of Christ and promotes an uncompromising Christian worldview. Our standard of academic excellence will uniquely prepare our students to impact their community, country, and world to the glory of Almighty God.

We recognize that the strength of a successful Christian school ministry rests in its faculty and staff. We are grateful for professionally qualified individuals who genuinely love students and who exemplify Christ through both their character and daily conduct.

We invite you to complete this application and email it, along with supporting documentation, to Trista Murphy at tmurphy@southwestcovenant.com. Should a position become available for which your qualifications align, we will arrange a personal interview, contact references, and conduct background checks.

Thank you for your interest in the ministry of Southwest Covenant Schools. It is our prayer that God will accomplish His perfect will in the lives of all applicants.

Applicant's Information

Full legal name: Last: _____ First: _____ Middle: _____

Preferred name (if applicable): _____

Street address (No P.O. Box): _____

City: _____ State: _____ Zip code: _____

Cell phone: _____

Email address: _____

Position Information

Position desired: _____ ☐ Full-time ☐ Part-time

Application date: _____ Date available: _____

How did you learn about this position? _____

If your preferred position is unavailable, would you like to be considered for other opportunities within the school? ☐ Yes ☐ No

If yes, please describe any additional roles, subjects, or grade levels you would be open to: _____

Please list activities or sports you would be capable of and willing to direct, sponsor, advise, or coach.

(Indicate grade or ability levels.): _____

Are you legally allowed to work in the United States? ☐ Yes ☐ No

Background Information

***Please complete and attach the Permission to Run Background Check form found on the website.**

Have you ever been convicted of a crime in any international, federal, state, or municipal court?

☐ Yes ☐ No

Have you ever been found guilty, entered a plea of guilty, entered a plea nolo contendere, or entered an Alford plea for any offense, including those involving a minor child?

☐ Yes ☐ No

Have you ever received a deferred or suspended sentence for any offense, including those involving a minor child?

☐ Yes ☐ No

Have you ever been placed on any local, state, or federal registry for sex offenders?

☐ Yes ☐ No

Have you ever been sued in a civil court of law where the allegations in the suit involved illegal, inappropriate, or sexual conduct or contact, including those involving a minor child?

☐ Yes ☐ No

Have you ever been disciplined or dismissed from any volunteer/employment position for any reason or following allegations of sexual misconduct, physical and/or verbal aggression, or other inappropriate behavior or conduct?

☐ Yes ☐ No

Have you ever sought out or intentionally viewed child pornography?

☐ Yes ☐ No

Do you have any disciplinary action or investigation pending by an employer, organization, professional association, or licensing body, for violence, sexual misconduct, or misconduct involving a child?

☐ Yes ☐ No

Do you currently use illegal drugs?

☐ Yes ☐ No

Please provide further information for any questions for which you answered “yes.” _____

[illegible]

Christian Testimony and Mission Alignment

***Please briefly provide your Christian testimony in a separate document and attach it.**

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth? ☐ Yes ☐ No

Please carefully read the attached statement of faith and statements on sanctity of life, sanctity of marriage, and gender, and indicate your level of support by selecting the statement that most accurately reflects your beliefs:

☐ I fully support the statement of faith and statements on sanctity of life, sanctity of marriage, and gender as written without reservations.

Signature: _____

☐ I support the statement of faith and statements on sanctity of life, sanctity of marriage, and gender, except for the area(s) listed and explained in a separate document and attached with my application documents. The exceptions represent either disagreement or items for which I have not yet formed an opinion or conviction.

Signature: _____

Please provide the name of your church home: _____

Are you presently a member in good standing at your home church? ☐ Yes ☐ No

If no, please explain: _____

How many years have you attended/been a member of your home church? _____

In what church activities and ministries are you involved and with what degree of regularity? _____

What other Christian service have you done since becoming a Christian? _____

Describe your routine of personal Bible study and prayer. _____

What books have you read recently that have helped you spiritually? _____

Educational and Professional Qualifications

***Please attach copies of all your college transcripts.**

What degree(s) do you hold? If you are still in school, list the degree you are working toward. If additional space is needed, please continue on a separate sheet of paper and attach it with the other required documents.

Degree: _____ Major: _____ Minor: _____

Issuing Institution: _____

Date Received: _____

Degree: _____ Major: _____ Minor: _____

Issuing Institution: _____

Date Received: _____

List memberships, offices, and honors obtained in college: _____

Do you have a state teaching certificate? If yes, please attach a copy of your certificate. ☐ Yes ☐ No

Do you have an ACSI teaching certificate? If yes, please attach a copy of your certificate. ☐ Yes ☐ No

If you do not hold a certificate, what requirements do you lack? _____

Have you had any courses in the Christian philosophy of education? ☐ Yes ☐ No

If yes, please list the training you have received: _____

If not, would you be willing to participate in such training? ☐ Yes ☐ No

Years of teaching experience: Public: _____ Private: _____ Christian: _____

Are you under contract for the ensuing school year? ☐ Yes ☐ No

Please list any professional honors, awards, recognitions, presentations, leadership roles, or areas of instructional expertise: _____

List any books or articles you have read recently that have helped you grow professionally: _____

Personal Teaching Philosophy

***Provide your personal Christian philosophy of education in a separate document and attach.**

***Please address each of the following in one or two paragraphs in a separate document and attach.**

1. Share why you feel called by God to teach at a Christian school.
2. What do you consider to be the proper classroom atmosphere for learning?

Personal Interests

List community activities or volunteering in which you have participated over the past few years: _____

List your hobbies and personal interests: _____

Where do you typically consume news and current information? (podcasts, news sites, etc.): _____

Do you maintain any public social media accounts? ☐ Yes ☐ No

If so, are you willing to ensure your online presence aligns with the school's mission and conduct standards? ☐ Yes ☐ No

Is there anything you would like us to know about you? _____

Employment History and Professional References

Beginning with your current or most recent employer and working backward, please list your teaching experience and all other work experience for the past ten years. If additional space is needed, please continue on a separate sheet of paper and attach it with the other required documents. Please check the box of three current or previous employers we may contact to provide a professional reference on your behalf.

Position: _____ Employer: _____

Address: _____

Start date: _____ End date: _____ Reason for leaving: _____

Supervisor's name: _____ Phone number: _____ Email: _____

☐ Please use this person as my professional reference.

Position: _____ Employer: _____

Address: _____

Start date: _____ End date: _____ Reason for leaving: _____

Supervisor's name: _____ Phone number: _____ Email: _____

☐ Please use this person as my professional reference.

Position: _____ Employer: _____
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Position: _____ Employer: _____
Address: _____
Start date: _____ End date: _____ Reason for leaving: _____
Supervisor's name: _____ Phone number: _____ Email: _____
☐ Please use this person as my professional reference.

Personal References

Complete the following information regarding personal references. List those who can share about your spiritual journey and Christian service. Do not list relatives for references.

Name: _____ Number of years known: _____
Affiliation: _____
Phone number: _____ Email: _____

Name: _____ Number of years known: _____
Affiliation: _____
Phone number: _____ Email: _____

Name: _____ Number of years known: _____
Affiliation: _____
Phone number: _____ Email: _____

Equal Employment and Religious Commitment Statement

Southwest Covenant Schools is a Christian religious institution whose mission is to provide education grounded in biblical truth. All employment decisions are made in furtherance of this mission.

Southwest Covenant Schools does not discriminate in employment based on race, color, national origin, age, disability, sex, or other non-religious categories protected by law.

As a Christian educational institution, Southwest Covenant Schools is permitted and reserves the right to prefer employees who share and support its Christian faith, beliefs, and mission, and to make employment decisions consistent with its sincerely held religious beliefs, in accordance with applicable law.

All employees are expected to affirm and live in accordance with the school's statement of faith and standards of conduct as a condition of employment.

Applicant's Certification and Agreement

I further understand that any offer of employment is conditioned upon the proof of legal authority to work in the United States.

I hereby certify that the facts outlined in this initial application are true and complete to the best of my knowledge. I understand that the discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or, if hired, may subject me to immediate dismissal.

If hired, I agree to comply with all school policies and procedures, including all child protection policies. I understand the school will conduct a thorough background screening, including a criminal background check and reference checks, as a condition of employment.

I authorize Southwest Covenant Schools to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Southwest Covenant Schools, such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given to Southwest Covenant Schools.

I further certify that I have carefully read and do understand the above statements.

Applicant's Signature

Date

Authorization to Release Reference Information

I have made an application for a position with Southwest Covenant Schools. I authorize Southwest Covenant Schools to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews.

I authorize the release and giving of any information requested by Southwest Covenant Schools, such as employment records, performance reviews, and personal references, whether such information is favorable or unfavorable to me.

I release any person, organization, or company from all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I further waive the right to ever personally view any references given to Southwest Covenant Schools.

I further certify that I have carefully read and do understand the above statements.

Applicant's Signature

Date

Application Checklist

- ☐ Application
- ☐ Background Check Permission form (found on website)
- ☐ Copy of Certified Government ID
- ☐ Copy of Social Security Card
- ☐ Pastoral Reference (found on website) – completed and submitted by your pastor directly to the Business Office
- ☐ Christian Testimony
- ☐ College Transcripts
- ☐ Copy of Teacher's Certificate
- ☐ Copy of ACSI Certificate – if applicable
- ☐ Christian Philosophy of Education
- ☐ Classroom Management Questions